

For those who have moved to Shizuoka City,

A Guide to Applications for Covid-19 Vaccination Tickets, Etc.

Covid-19 Countermeasures Division, City of Shizuoka

1. Who Needs to Apply

If you have moved into Shizuoka City and you want to receive a Covid-19 vaccination, you need to apply for a vaccination ticket (接種券, *sesshuken*).

- You will not be able to use vaccination tickets issued by your previous municipality after moving into Shizuoka City.
- New residents must apply to be issued with vaccination tickets. *They are not issued automatically
- Make sure to finish applying for your vaccination tickets before you make a vaccination reservation.
- It takes about 2 weeks from when we receive your application to when we send out your tickets.
- Bring both (a) the vaccination tickets issued by the City of Shizuoka, and (b) the vaccination tickets issued by your previous municipality on the day of your vaccination. (This makes confirming the details on your pre-vaccination screening questionnaire (予診票, *yoshin hyo*) easier as (b) shows the date of your last vaccination.)

*The current (as at 20 Sept 2023) free vaccination system will finish at the end of March 2024.

Those considering vaccination should please do so as soon as possible.

Check the Shizuoka City Website for the latest information and carry out the necessary procedures.

https://www.city.shizuoka.lg.jp/102_000026.html



*Application methods are limited for persons to whom the following applies. Confirm whether they apply to you before moving on to the application methods below.

- (1) Persons who were vaccinated abroad
- (2) Persons who were vaccinated through a Covid-19 vaccination program for Japanese persons living abroad.
- (3) Persons who received United States Forces Japan personnel vaccinations.
- (4) Persons who were vaccinated as part of clinical trials by pharmaceutical companies.

*Persons to whom any of the above (1) to (4) apply must apply using “① Online Application” or “③ Application by Mail or in Person”, as a Record of Vaccination for Covid-19 (接種記録書, *sesshu kiroku sho*), or Vaccination Certificate of Covid-19 (接種証明書, *sesshu shoumei sho*), etc. is required to confirm your vaccination records.

*Regardless of the above criteria, if you wish for your vaccination tickets to be sent to an address other than the one registered on your residence certificate, you will need to apply using “③ Application by Mail or in Person”, as an application form bearing the desired address and a 120mm by 235mm return envelope with a 94 yen stamp is required.

2. How to Apply

Please apply using one of the methods in ① to ③ below:

① Online Application

Access the electronic application form using the QR Code or URL below

Persons
12 years
and older



Persons
under the
age of 12



<https://logoform.jp/form/79j2/259458>

<https://logoform.jp/form/79j2/260466>

② Application by Phone

Vaccination Ticket Reissuance Hotline (Tel: 0120-373-185)

③ Application by Mail or in Person

Send the application form and required documents via mail or bring them to the service counter directly.

Please see the attachment, "Regarding Applications for Issuance of Covid-19 Vaccination Tickets" for details.

3. Inquiries

Contact the following number if you have any uncertainties

Vaccination Ticket Reissuance Hotline; Tel: **0120-373-185** (09:00-18:00, Mon-Sat *excluding holidays)

4. More Information Regarding Applications:

- Shizuoka City Covid-19 Vaccination Reservation Site: Various Applications

*Japanese (English translation available on certain browsers)

<https://shizuokacity-cv.com/applications.html#r>



- Multilingual Covid-19 Information

https://www.city.shizuoka.lg.jp/799_000004.html#h2_5



Attachment

***For Applications by
Mail or In Person**

**Regarding Applications for Issuance of
Covid-19 Vaccination Tickets**

■ How to Apply

Please mail the following documents or bring them in person.

In general, your vaccination tickets will be sent to the address written in your application form.

- ① **A filled-in “Covid-19 Vaccination Ticket Application Form”**
- ② **A copy of a personal identification document (My Number Card, driver’s license, Health Insurance Card, student card, etc.) of the person wishing to be vaccinated**
- ③ **A Copy of your “Certificate of Vaccination for Covid-19 (接種済証/ *sesshu-zumi sho*)”, your “Record of Vaccination for Covid-19” (接種記録書/ *sesshu kirokusho*), or your Vaccination Certificate of Covid-19 (Vaccine Passport) (接種証明書(ワクチンパスポート)/ *sesshu shomeisho (wakuchin pasupoto)*)**
If you do not submit one of these documents, we will require extra time to confirm your vaccination status, which may delay the issuance of your vaccination ticket.
- ④ **A return envelope (120mm by 235mm) bearing the name and address of the person to whom the vaccination ticket should be sent, and with a 94 yen stamp attached.**

This return envelope is only required when you wish the vaccination ticket to be mailed to an address that differs to the one on your Residence Certificate

*When application is done via a proxy, please include an Authorization Letter (委任状/ *ininjo*) and a copy of the proxy’s personal identification document, etc. **This is not required when application is done by the parent of a minor.**

*If application is done on by a guardian on behalf of their adult ward and the guardian submits **a copy of a Certificate of Registered Particulars (登記事項証明書/ *toki jiko shomeisho*) pursuant to the Adult Guardianship System (成年後見制度, *seinen koken seido*) and a copy of their (the proxy’s) personal identification document, the ward’s Authorization Letter and a copy of the ward’s personal identification document are not required.**

*We cannot issue your vaccination tickets if there are any mistakes or deficiencies in your application documents. Please double check all of your documents.

*Issuance of vaccination tickets via mail **takes about 2 weeks** from receipt of application.

The Authorization Letter can be found in the “various applications” (各種申請/ *kakushu shinsei*) section of the Shizuoka City Covid-19 Vaccination Reservation Site (Japanese).

URL: <https://shizuokacity-cv.com/applications.html#ticket>



QR Code

Where to Submit:

17th Floor, New Building, 5-1 Ote-machi, Aoi-ku, Shizuoka-shi, Shizuoka-ken 420-8602

Vaccination Policy Center, Covid-19 Countermeasures Division, Shizuoka City Hall

Inquiries:

Shizuoka City Covid-19 Vaccination Call Center

TEL 0120-113-394