

To Parents & Legal Guardians

Student Financial Aid System Notification**From the Shizuoka City Board of Education**

The City of Shizuoka has a financial aid system for those facing financial difficulties in sending their children to elementary or junior high school. The aid is money cover part of the costs related to school supplies, school lunches, etc. Those who wish to apply should first read this document carefully, and then apply directly to your child's school.

1 People Eligible for Aid:

To qualify, your child must be living in Shizuoka City and attending a municipal elementary or junior high school. The parent or legal guardian must meet one of the following two conditions.

- (1) Is receiving welfare payments.
- (2) Is having financial difficulties, with the total yearly income (after deductions of social insurance, etc.) of all cohabitating family members not exceeding the qualifying standards decided by the City.

Note 1: Income of all cohabitating family members is included in this total, even if their lawful households are separate.

Note 2: This includes childcare benefits, disability benefits, financial support from other relatives, child support, income from a parent or legal guardian living apart due to work, other allowances, etc.

<Qualifying Yearly Income Amounts >

*These are only guidelines. Qualifying amounts vary according to family members' age, income type, etc. You may still qualify even if your income is above the following estimates, or not qualify even if it matches/falls below.

Category	Cohabitants	2 people	3 people	4 people	5 people	6 people
Homeowners	Business Income	¥1,900,000	¥2,400,000	¥2,700,000	¥3,200,000	¥3,600,000
	Salary	¥2,300,000	¥2,800,000	¥3,200,000	¥3,700,000	¥4,200,000
Renters	Business Income	¥2,600,000	¥3,200,000	¥3,500,000	¥4,000,000	¥4,500,000
	Salary	¥3,100,000	¥3,700,000	¥4,100,000	¥4,600,000	¥5,200,000

* "Cohabitants" is the number of people living together, regardless of income and including children, grandparents, etc.

* Business Income" refers to amount remaining after business expenses are deducted from total earnings. "Salary" refers to the amount in "Payment Amount" (支払金額, *shiharai kingaku*) column of the Certificate of Income and Withholding Tax (源泉徴収票, *gensen chōshūhyō*).

* If a person received student aid continuously before, and applied but were not approved for student aid this year based on the revised qualifying standards, they will be reevaluated using the qualifying standards applicable during their first application.

2 Aid Types and Estimated Amounts (Annual)

※These amounts may be subject to changes

Expense Item	Not On Welfare		On Welfare	
	ES Student	JHS Student	ES/JHS Student	
Enrollment aid (Only for students entering 1 st year from April, approved in advance or in April)	¥54,060	¥60,000	/	
School supplies	¥11,630	¥22,730		
Commuting goods (excluding 1 st year students)	¥2,270	¥2,270		
Field trips (Transport, admission)	With accommodation	max ¥1,600		max ¥2,310
	Without accommodation	max ¥3,690		max ¥6,210
Commuting expenses	Amount equivalent to cost of commuter pass			
School lunch fees	Amount required for school lunch			
P.E. equipment (not including club activities)		Cost of judo uniform max ¥7,650		
School trip expenses	Same amount paid for all participants (1 trip each during ES and JHS)			
Medical expenses (for applicable conditions)	Conditions: Cavities, chronic sinus infections, middle ear infections, conjunctivitis, parasite infections, adenoids, ringworm, scabies, impetigo (school sores), trachoma			

Note 1: If application and acceptance take place mid-school year, the above amounts will be adjusted to fit the remaining months in the school year.

Note 2: "Commuting expenses" are granted to children commuting by bus or train (excluding those who changed their designated school) if the school is over 4km from home (ES) or over 6 km from home (JHS). They will also be granted if the child is enrolled in a special needs school.

3 Application Period (Please make sure to submit your application according to each school's deadline)

Standard Application (for payment from July 2022): Late April - End of May 2022 (Applications accepted until the end of July as needed. After that approval and payment will be granted from the month of application.)

*Those wishing to apply for payment from April 2021 must submit a separate April Application before the end of April (Approval will be granted from the month of application).

*New 1st years who received Enrollment Aid before starting school are approved for April to June.

Those who did not receive Enrollment Aid before starting school need to submit an April Application. Only those who submitted an April Application will be eligible to receive Enrollment Aid.

4 How to Apply

(1) Application forms are available at municipal elementary and junior high schools. Please prepare the necessary documents and submit them with the filled-out application form to your child's school.

(2) If your children attend different elementary/junior high schools, please submit an application to each school.

5 Application Documents

(1) Application form (Form 1-2 Application for Financial Aid for Students)

(2) Other documents: **If any of the following situations apply to you, please submit the necessary documents (copies acceptable)**

It is not necessary to submit documents for situations that do not apply to you. However, if your income cannot be confirmed for a lack of municipal/prefectural tax declaration, etc., you may be asked to submit a proof of earnings such as a Certificate of Income and Withholding Tax (源泉徴収票, *gensen chōshūhyō*)

A person in your household moved to Shizuoka City after January 1 st 2022	Any document confirming their income, such as a 1 January 2021 to 31 December 2021 Certification of Earnings (所得証明書, <i>shotoku shōmeisho</i>) issued by the city hall of their city of residence as at 1 January 2022.
You receive survivor's pension or disability pension	Any document confirming the perceived amount for the period subject to examination* such as a copy of your Pension Revision Notification (年金額改定通知書, <i>nenkingaku kaitei tsūchisho</i>) or Pension Deposit Notification (年金振込通知書, <i>nenkin furikomi tsūchisho</i>).
Current income is very different to income in the period subject to examination*	If you wish to be examined based on current income due to a large change since the period subject to examination*, etc., submit a statement of salary (or other document confirming income) for the three months prior to application. The "Bonus" section on the back of the application form must also be completed.
You are unemployed, currently job searching, currently between jobs, or currently on a leave of absence	① If you receive unemployment benefits: a copy of your proof of receiving unemployment benefits (雇用保険受給資格者票, <i>koyō hoken jukyū shikakushahyō</i>) ② If you are not receiving unemployment benefits: your resignation certificate (離職証明書, <i>rishoku shōmeisho</i>) ③ If you cannot submit ① or ②, complete the "Declaration of inability to submit documents" column on the back of the application form. If you receive any other benefit money please submit a copy of a document showing the amount received.
You have a spouse living separately	Submit your spouse's Certification of Earnings (所得証明書, <i>shotoku shōmeisho</i>) issued by their city of residence. (In the event that you are going through a divorce, however, submit copies of the Request for Mediation (調停申立書, <i>chōtei mōshitatesho</i>) and Written Complaint (訴状, <i>sojō</i>))
People living at the same address but with separate livelihoods (two household residence, etc.)	Documents (utility bills, etc. of the same year and month) proving that the living expenses for the applicant and the other household are separate. *In the case where the documents cannot be submitted, it will be considered to be one livelihood.

*Period subject to examination: Examination will be based on income for the period between 1 January 2021 and 31 December 2021.

6 Other Matters

(1) If there are changes in application contents (employment, remarriage, house purchase, etc.) after you have submitted the aid application, please contact the child's school(s). Depending on the situation, you may be asked to reapply.

Inquiries: Your child's school OR

Shizuoka City Board of Education, Student Support Division, Student Aid Section (TEL 054-354-2532)