

# Guide to Applying for the “Multiple-Child Household Benefit” for Fee Subsidies for Second and Subsequent Children at Non-Certified Childcare Facilities

The City of Shizuoka provides subsidies for childcare fees at non-certified childcare facilities for second and subsequent children (ages 0–2) in households subject to resident tax that require childcare and reside in Shizuoka City.

**To receive this subsidy, you must obtain confirmation from the City of Shizuoka for the “Multiple-Child Household Benefit.”** Please review the details and submit your application.

Webpage for Parents



## 1. Eligible Applicants

Category	Requirements for Benefit Confirmation
Second and subsequent children aged 0–2 (born on or after 2 April 2023)	Must <u>reside in Shizuoka City</u> , belong to a <u>household subject to resident tax</u> , and <u>require childcare</u> .

### Notes:

- Applications cannot be combined with the national free childcare program for children aged 0–2 or children who have turned 3.
- Households exempt from resident tax, households receiving public assistance, and foster families are eligible for the national free childcare program (Facility Use Benefit Certification) and therefore cannot apply for this subsidy.
- If you regularly use a certified childcare facility (such as a certified child center, nursery school, small-scale childcare facility, or on-site childcare facility), you cannot apply for this subsidy.
- Eligible children are the second or subsequent child being raised by guardians who share the same household finances.

## 2. Benefit Details

If the parent or guardian of a child who has received benefit confirmation uses an eligible facility and pays the childcare fees during the valid period, a subsidy will be provided within the maximum limit.

Eligible Facilities	Maximum Subsidy Amount
<ul style="list-style-type: none"> <li>• <b>Non-certified childcare facilities</b></li> <li>• <b>Company-led childcare facilities</b></li> </ul>	Up to <b>¥19,000 per month</b>

### Notes:

- The subsidy covers childcare fees only. Costs for transportation, meals, and events are not included.
- If the start date of benefit confirmation falls in the middle of a month, the monthly subsidy limit will be calculated on a pro-rata basis.

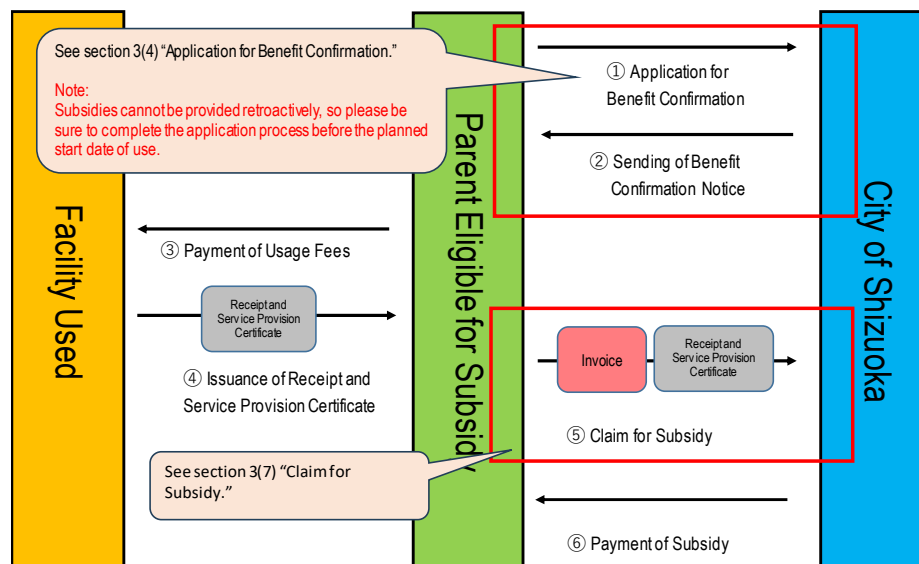
### Important Notice

Non-certified childcare facilities that do not meet national standards (supervision and guidance standards) are not eligible. For the current list of eligible facilities in Shizuoka City, please check the “List of Facilities Eligible for the Multiple-Child Household Benefit” on the [Parents/Guardians page linked above](#).

## 3. Details of the Multiple-Child Household Benefit

### (1) Basic Subsidy Process

To receive the subsidy, you must submit both an **application for benefit confirmation** and an **application for subsidy payment**. The basic process is as follows. For more details, please refer to the “Subsidy Claim Process” flyer or sections 3(2) to 3(8) below.



## (2) Reason for Requiring Childcare Services and Benefit Confirmation Period

Reason for Requiring Childcare Services		Parent's Circumstances	Benefit Confirmation Period
①	Employment	Parent is working (over 60 hours per month).	For duration of employment ( <i>Note 1</i> )
②	Pregnancy/Delivery	Child's mother is pregnant or has given birth recently.	From the first day of the month 2 months (4 months for a multiple pregnancy) prior to the due date, to the last day of the month 8 weeks after delivery.
③	Illness/Disability	Parent has an illness, injury, or physical/mental disability that requires rest and recuperation.	Until recovery from illness, etc.
④	Nursing/Caring for Relative	Parent is nursing/caring for a relative (over 60 hours per month).	Until the need for nursing/care ceases
⑤	Post-Disaster Recovery	Parent is engaging in recovery efforts after a natural disaster such as an earthquake, fire, windstorm, or flood.	Until recovery efforts are complete
⑥	Job Seeking	Parent is in the process of job seeking or starting a business.	Approx. 3 months (until the end of the month in which the 90 <sup>th</sup> day falls) ( <i>Note 2</i> )
⑦	Studying/Vocational Training	Parent is going to school or receiving vocational training (over 60 hours per month).	Duration of Studies/Vocational Training ( <i>Note 3</i> )
⑧	Prevention of Abuse /Domestic Violence	When necessary to prevent the occurrence of child abuse/domestic violence	Duration deemed necessary

Each parent/guardian must meet one of the above conditions.

**Note 1:** When returning to work after childcare leave, benefit confirmation starts from the month of the return date.

**Note 2:** Submit a certificate of employment within 3 months. If you wish to continue benefit confirmation due to ongoing job search, you must reapply. However, if there is no record of job search activity or no prospect of employment during the confirmation period, re-confirmation will not be granted.

**Note 3:** If it is difficult to determine eligibility based on schooling, please contact the **Youth Affairs Division**.

## (3) Documents Required for Benefit Confirmation

Required Documents	
<ul style="list-style-type: none"> <li>Application form for Multiple-Child Household Benefit confirmation (one form per child applying)</li> <li>Documents proving the reason for needing childcare (required for each parent/guardian). For details, see Note below.</li> </ul>	
<b><u>(The following documents are required only for online applications. They are not needed for paper applications.)</u></b>	
<ul style="list-style-type: none"> <li>Identification documents for the applicant (parent/guardian). For details, see the "Identification Documents" section below.</li> </ul>	

**Note:** If you are applying for multiple children (siblings), you may submit a copy of the proof of reason for needing childcare for the younger child.

**Note:** If you have a valid "Notification of Results of Certification for Education and Childcare Benefits / Certificate of Certification" that starts in the application year and is valid as of the desired certification date, you do not need to submit documents proving the reason for needing childcare (such as an employment certificate).

Documents required depending on your situation	
If you wish to start benefit confirmation between April and August 2026, and your address as of 1 January 2025 was outside Shizuoka City	FY2025 Municipal and Prefectural Resident Tax Income and Taxation Certificate (must include "income amount," "deduction amount," and "tax amount")
If you wish to start benefit confirmation between September 2026 and August 2027, and your address as of 1 January 2026 was outside Shizuoka City:	FY2026 Municipal and Prefectural Resident Tax Income and Taxation Certificate (must include "income amount," "deduction amount," and "tax amount")

## Documents to Prove the Reason for Requiring Childcare Services

Reason	Required Documents (The Employment Certificate and the Declaration & Pledge must use the City of Shizuoka's designated forms.)
Employment	Employment Certificate ( <i>Note 1</i> )
Pregnancy/Delivery	Declaration & Pledge + Copy of Maternal and Child Health Handbook (cover and page showing expected delivery date)
Illness/Disability	Declaration & Pledge + Doctor's Certificate ( <i>Note 2</i> ; alternatively, a note in the doctor's certificate section of the Declaration & Pledge is acceptable)
Nursing/Caring for Relative	Declaration & Pledge + Doctor's Certificate ( <i>Note 2</i> ), and a copy of the Nursing Care Insurance Certificate (showing care level) or care plan, etc.

Post-Disaster Recovery	Disaster Victim Certificate
Job Seeking	Declaration & Pledge + In principle, a copy of Hello Work registration card, etc. (Note 3)
Studying/ Vocational Training	Declaration & Pledge + Certificate of Enrollment or class schedule, etc., showing period of enrollment and class hours

**Note 1:** The Employment Certificate must be dated within three months of the submission date.

**Note 2:** Attach a Doctor's Certificate issued within three months of the submission date. If you have a Disability Certificate, a Doctor's Certificate is not required.

**Note 3:** If you are not registered with Hello Work, please describe your job search method in the Declaration & Pledge (City of Shizuoka's designated form).

## Identification Documents

(Required only for online applications. Not required for paper applications.)

- Attach a copy of either one photo ID or two other identification documents.
- Please attach photos taken with a smartphone, etc., to your online application.
- Only one set of identification documents is required for the applicant (parent/guardian).

Identification Documents	
Photo ID (attach a copy of one of the following)	
<input type="checkbox"/> My Number Card (side with photo)	<input type="checkbox"/> Driver's License
<input type="checkbox"/> Passport	<input type="checkbox"/> Driving History Certificate (only those issued on or after 1 April 2012)
<input type="checkbox"/> Residence Card or Special Permanent Resident Certificate	<input type="checkbox"/> Physical Disability Certificate
<input type="checkbox"/> Mental Disability Health and Welfare Certificate	<input type="checkbox"/> Rehabilitation Certificate
<input type="checkbox"/> Other government-issued photo ID that includes (1) name and (2) date of birth or address	
Other Identification Documents (attach copies of any two of the following)	
<input type="checkbox"/> Health Insurance Card or Mutual Aid Association Membership Certificate (see Note)	
<input type="checkbox"/> Pension Book (only those issued before 1 April 2022)	
<input type="checkbox"/> Child Rearing Allowance Certificate or Special Child Rearing Allowance Certificate	
<input type="checkbox"/> Nursing Care Insurance Certificate	
<input type="checkbox"/> Other documents issued by government agencies, etc., that include (1) name and (2) date of birth or address	
Note: Only "Membership Certificates" can be used as identification documents.	

Applications for sections (4) to (7) below can also be submitted online.

For details, please see the next page, section (8) "About Online Applications."

Note: Identification documents must be attached for online applications (see previous page).

## (4) Application for Benefit Confirmation

- ① Please obtain the application form and other documents at the Youth Affairs Division or the Admissions Section of the Childcare Support Division at each ward office. (The application form and other documents are also available on page 1, "Page for Parents/Guardians." You may download and use them.)
- ② Fill in the required information and submit the documents directly to the Youth Affairs Division or the Admissions Section of the Childcare Support Division at each ward office. (Submission by post is not accepted.)
- ③ After reviewing your application, a Confirmation Notice or Rejection Notice will be sent by post.

**Note:** You may be contacted for confirmation regarding the contents of your submitted documents or to request additional materials, either directly or through your workplace, etc.

If the **application date for benefit confirmation** is after the planned start date of use at a non-certified childcare facility, you cannot receive subsidies for usage prior to the application date. **Please make sure to complete the application process before the planned start date of use.**

## (5) Application for Changes to Benefit Confirmation (when your situation changes after applying)

**If there are any changes to your application details after submitting the benefit confirmation application, you must submit a Change Notification to update your benefit confirmation.** If there are any changes, please be sure to notify the Youth Affairs Division. The Change Notification form is available on page 1, "Page for Parents/Guardians." You may download and use it.

[Examples]

- Enrolled in a certified childcare facility
- Change of address

- Change in the reason for needing childcare (e.g., job seeking → employment / employment → pregnancy/childbirth / caregiving → employment, etc.)
- Change in the household situation of the child for whom benefit confirmation is being sought (e.g., marriage, divorce, birth of a sibling, etc.)
- Change in workplace, working hours, or employment status, etc.

**Note:** If a sibling is attending a certified childcare facility, or if you have applied for a certified childcare facility, and there are changes to the application details for the certified childcare facility, a separate change application is required. Please be aware of this.

## (6) Submission of Status Report

To confirm eligibility for the subsidy, you must submit a “Status Report” and documents proving the reason for needing childcare (such as an Employment Certificate) once per year.

Details regarding the submission of the Status Report will be provided separately at the time of submission.

## (7) Claim for Subsidy

If you have received confirmation for the Multiple-Child Household Benefit, you must complete the claim procedure to receive the subsidy.

To receive the subsidy, first pay the usage fees to the childcare facility, and later, the City of Shizuoka will provide the subsidy to the parent.

For the timing of procedures and required documents, please refer to the sections “Claim Period” and “Required Documents” below.

### Claim Period

**Claims are accepted once every three months: for April–June, July–September, October–December, and January–March (four claims per year). After the end of each three-month usage period, submit your claim directly to the Youth Affairs Division or the Admissions Section of the Childcare Support Division at each ward office by the 10th of the following month (submission by post is not accepted). Please note that claims are not submitted to the facility.**

(Example) For April–June usage, submit your claim by 10 July.

If there are no deficiencies, payment will be made in the month following the claim or the month after that.

For details, please refer to the schedule below.

Usage Period	Payment Timing	Usage Period	Payment Timing
April–June	Late August to late September	October–December	Late February to late March
July–September	Late November to late December	January–March	Late May to late June

**Note:** The schedule is a guideline. Payments will be made as needed even if delayed, but processing may take some time. The deadline for submitting a claim is two years from the month following the usage period.

**Note:** If you enroll in a certified childcare facility or submit documents outside the city, and become ineligible for the subsidy, please submit your claim as soon as your usage ends.

## Required Documents

Please submit both ① and ② together.

- ① Documents to be prepared by the parent/guardian

**Claim Form** (please refer to the sample for how to fill it out)

**Note:** The Claim Form is available on page 1, “Webpage for Parents/Guardians.” You may download and use it.

- ② Documents to be obtained by the parent/guardian

Receipt and Service Provision Certificate (the City of Shizuoka’s designated form is available at each facility; please request the facility to prepare it for you)

**Note:** Only usage during the claim period is eligible.

## (8) About Online Applications

**Applications for the Multiple-Child Household Benefit can also be submitted online using your smartphone or similar device. The application form URL is available on page 1, “Page for Parents/Guardians.” Please use it as needed.**

**When attaching required documents, you can submit image files taken with your smartphone, etc., as attachments. (If submitting image files, please make sure the text is clear and readable.)**

The procedures that can be completed online (applications in sections 3(4) to 3(7) on the previous page) are as follows:

- Application for Benefit Confirmation
- Submission of Status Report
- Application for Changes to Benefit Confirmation

- Claim for Subsidy

**Note:** Identification documents must be attached for all online applications (see section 3(2) on page 2).

### (9) When You Are No Longer Eligible for the Subsidy

If any of the following apply, you will no longer be eligible for the Multiple-Child Household Benefit subsidy. A Cancellation Notice will be sent to those who become ineligible.

[Examples]

- Enrolled in a certified childcare facility
- No longer a resident of Shizuoka City (subsidy is available until the end of the month in which you move out)
- No longer have a reason for requiring childcare services
- Benefit confirmation period has expired
- Started receiving public assistance (please apply for Facility Use Benefit Certification)
- Withdrew from a non-certified childcare facility during childcare leave and transferred to another non-certified childcare facility etc.

### (10) Frequently Asked Questions (Q&A)

A “Frequently Asked Questions (Q&A)” section is available on page 1, “Webpage for Parents/Guardians.” **Please review it carefully before proceeding with your application.**

#### **Inquiries**

DX Promotion Section, Youth Affairs Division,  
Youth Affairs Bureau  
TEL: 054-221-1418

## Subsidy Claim Process for Multiple-Child Households' Childcare Fees at Non-Certified Childcare Facilities

### Step 1. Check if you are eligible for the program

You can use this program if **both** of the following apply:

- You live in Shizuoka City and your household is subject to resident tax
- You are placing your second or subsequent child aged 0–2 in a non-certified childcare facility

Please submit your application before the planned start date of facility use.

### Step 2-1. Application for Benefit Confirmation

The application form can be downloaded from the website. →



#### Online Application

Take photos of your “Identification Documents” and “Documents Proving the Reason for Needing Childcare (such as Employment Certificate)” with your smartphone, etc., and submit them as image files.

**Note:** Identification documents must be attached for online applications.



#### Direct Submission at Service Counters

Submit the “Application Form for Multiple-Child Household Benefit Confirmation” and “Documents Proving the Reason for Needing Childcare” at the Youth Affairs Division or the Admissions Section of the Childcare Support Division at each ward office.

**Note:** Submission by post is not accepted.

### Step 2-2. Receive the Benefit Confirmation Notice

After your application is reviewed, the “Multiple-Child Household Benefit Confirmation Notice” will be sent to you by post. Please keep it in a safe place.

**Note:** You cannot claim the subsidy without the Confirmation Notice. You are eligible for the subsidy starting from the confirmation start date indicated on the notice.

### Step 3. Payment of Facility Usage Fees

Pay the usage fees to the non-certified childcare facility.

### Step 4-1. Confirm the Claim Period for the Subsidy

The subsidy is claimed in three-month periods. Please submit your claim by the 10th of the month following each period.

**Note:** You can still submit a claim after the deadline, but payment may be delayed.

Usage Period	April–June	July–September	October–December	January–March
Claim Deadline	Around 10 July	Around 10 October	Around 10 January	Around 10 April
Payment Month	August–September	November–December	February–March	May–June

#### Step 4-2. Request the Non-Certified Facility to Prepare a Receipt

For each three-month period (April–June, July–September, October–December, January–March), request the non-certified childcare facility you use to prepare a “Receipt and Service Provision Certificate” (City of Shizuoka’s designated form) and receive it from them.

**Note:** The “Receipt and Service Provision Certificate” form is available at non-certified childcare facilities (it is not published on the website). Please request the facility you use to prepare it for you.

**Note:** If you use multiple facilities, please request each non-certified childcare facility to prepare the form.

#### Step 4-3. Calculating the Subsidy Claim Amount

Step 4-3. Calculate the Subsidy Claim Amount

- Usage Fee: The actual amount paid to the non-certified childcare facility
- Maximum Amount: Up to ¥19,000 per month (if the confirmation start date is in the middle of the month, the amount is calculated on a daily basis)
- Claim Amount: The lower of the actual usage fee paid or the maximum amount

**Note:** A daily calculation tool is available on the City of Shizuoka website. (recommended for use on a PC).

Daily calculation tool (Excel)

<https://www.city.shizuoka.lg.jp/s5783/s013072.html>



#### Step 4-4. Claim the Subsidy

The “Claim Form” can be downloaded from the City of Shizuoka website. →



##### Online Application

Take photos of your “Identification Documents” and “Receipt and Service Provision Certificate” (City of Shizuoka’s designated form) with your smartphone, etc., and submit them as image files.

**Note:** Identification documents must be attached for online applications.



Online application submission form (for subsidy claims)

##### Direct Submission at the Counter

Submit the “Claim Form” and “Receipt and Service Provision Certificate” (City of Shizuoka’s designated form) at the Youth Affairs Division or the Admissions Section of the Childcare Support Division at each ward office.

**Note:** Submission by post is not accepted.

#### Step 5. Receive the Subsidy

If there are no deficiencies, the subsidy will be transferred to your designated account in the month following your claim or the month after that.

##### Notes

- You can submit a claim up to two years from the month following the usage period.
- If your child enrolls in a certified childcare facility or you move out of Shizuoka City, you will no longer be eligible for the subsidy.
- You must submit a “Status Report” and documents proving the reason for needing childcare once per year.
- If there is a change in the reason for needing childcare, or if there is a change in the name of the applicant or child, please submit a notification.

##### Inquiries

**DX Promotion Section, Youth Affairs Division,  
Youth Affairs Bureau  
TEL : 054-221-1418**

For details, please check the website, the “Application Guide,” and the “Frequently Asked Questions (Q&A).”



Website



Application Guide



Frequently Asked Questions (Q&A)